

Undergraduate Course Exceptions Form

(for seminar/lecture courses greater than 3-units)

Originator Name

Date

Originator Email

Extension

College

Department

Effective Term

Year

Number of Units

Course Title

Course Number

Catalog /Course
Description

Explain curricular and pedagogical rationale for proposing units greater than three (3)

Explain how articulations with community colleges and other CSUs will be accommodated

Explain how scheduling and space concerns will be addressed

College Curr. Approved
Cmte. Decision Denied

College Curriculum Committee Chair Signature
(learn how to insert a signature: on a PC or on a Mac)

Rationale for Denial

College Dean Approved
Decision Denied

Dean's Signature
(learn how to insert a signature: on a PC or on a Mac)

Rationale for Denial

If approved by college dean and curriculum committee, upload this form to CIM C-Form

If not approved by both entities above, forward form to the Exceptions Committee to review and complete page 3.

Forward for Exception Committee Review only if denied by either College Curriculum Committee or College Dean

Exceptions Committee Decision Approved
Denied

Exceptions Committee Chair Signature
(learn how to insert a signature: on a PC or on a Mac)

Rationale for Decision

Exceptions Committee Chair, please return this completed form to:

at this email address:

upload this **completed** exceptions form to the CIM C-Form