

SCHOOL NURSE SERVICES

(INCLUDING SPECIAL TEACHING AUTHORIZATION IN HEALTH)

It is the applicant's responsibility to verify that all required documentation is in their program file at the Jim and Judy Watson COE Student Services Office prior to or at the time of submission of the application for formal credential recommendation. Please see the appropriate *term of credential* (Clear) below for the list of required documentation:

TERM OF CREDENTIAL: *CLEAR*

1. **TRANSCRIPTS:** All applicants are required to submit *updated*, official transcripts from each (except CSUSB) institution attended.
2. **EXPERIENCE VERIFICATION:** All applicants are required to submit a Verification of Experience ([41-EXP](#)) form verifying a minimum of two years of successful full-time school nurse experience ADD verified by employing school district *personnel office*.
3. **COPY OF VALID SCHOOL NURSE CREDENTIAL:** All applicants are required to submit a copy of their *valid* California **Preliminary** School Nurse Services credential.
4. **CREDENTIAL RECOMMENDATION FORM:** All applicants are required to submit the Credential Recommendation form completed and signed by the program coordinator.
5. **SPECIAL TEACHING AUTHORIZATION IN HEALTH:** All applicants interested in adding this authorization to their School Nurse Services credential are required to submit the Credential Recommendation form completed and signed by the program coordinator verifying the approval for recommendation of the Special Teaching Authorization in Health.